

**WEST (OUTER) AREA COMMITTEE**

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**Meeting to be held in St John's Parish Church, New Street, Farsley, LS28 5DJ on  
Friday, 8th July, 2011 at 1.00 pm**

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**MEMBERSHIP**

Councillors

A Carter	-	Calverley and Farsley;
J Marjoram	-	Calverley and Farsley;
R Wood	-	Calverley and Farsley;
M Coulson	-	Pudsey;
J Jarosz	-	Pudsey;
R Lewis	-	Pudsey;
A Blackburn	-	Farnley and Wortley;
D Blackburn	-	Farnley and Wortley;
J Hardy	-	Farnley and Wortley;

Co-optees

To be appointed at the meeting

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**Agenda compiled by:  
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Civic Hall  
LEEDS LS1 1UR  
Tel: 39 51712**

**West North West Area Leader: Jane  
Maxwell  
Tel: 33 67858**

## **A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS**

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

# A G E N D A

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1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 25TH MARCH 2011</b></p> <p>To confirm as a correct record the minutes of the meeting held on 25<sup>th</sup> March 2011.</p>	1 - 8

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8			<p><b>NOTIFICATION OF APPOINTMENT OF AREA COMMITTEE CHAIR FOR 2011/12 AND REVISIONS TO AREA COMMITTEE PROCEDURE RULES</b></p> <p>To receive a report of the Chief Officer, Democratic and Central Services notifying Members of the appointment of Councillor D Blackburn to the position of West (Outer) Area Committee Chair for the 2011/12 municipal year, and explaining amendments made to Area Committee Procedure Rules 5 and 6.7, as approved at the Annual Meeting of Council.</p> <p><b>(Council Function)</b></p>	9 - 16
9			<p><b>COMMUNITY FORUM MINUTES</b></p> <p>To receive for information purposes the following Community Forum minutes – Tyersal Community Forum, 25<sup>th</sup> May 2011 Pudsey and Swinnow Forum, 12<sup>th</sup> April 2011</p> <p><b>(Executive Function)</b></p>	17 - 26
10			<p><b>ALMO OUTER WEST AREA PANEL MINUTES, 9TH FEBRUARY 2011</b></p> <p>To receive for information purposes the attached minutes of the ALMO Outer West Area Panel meeting held on 9<sup>th</sup> February 2011.</p>	27 - 32
11			<p><b>ALMO OUTER WEST AREA PANEL MINUTES, 13TH APRIL 2011</b></p> <p>To receive for information purposes the attached minutes of the ALMO Outer West Area Panel meeting held on 13<sup>th</sup> April 2011.</p>	33 - 38

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12			<p><b>CO-OPTees TO THE OUTER WEST AREA COMMITTEE</b></p> <p>To receive a report of the Chief Officer, Democratic and Central Services outlining proposals for the appointment of co-optees onto the Outer West Area Committee.</p> <p><b>(Council Function)</b></p>	39 - 40
13			<p><b>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</b></p> <p>To receive a report of the Chief Officer, Democratic and Central Services outlining the Area Committee's role in relation to Elected Member appointments to outside bodies and asking the Committee to agree nominations to those organisations which fall to the Committee to make an appointment to.</p> <p><b>(Council Function)</b></p>	41 - 52
14			<p><b>AREA COMMITTEE ROLES FOR 2011/12</b></p> <p>To receive a report of the Assistant Chief Executive (Planning, Policy and Improvement) providing the Area Committee with a summary of the Area Functions and Priority Advisory Functions for 2011/12.</p> <p><b>(Executive Function)</b></p>	53 - 124
15			<p><b>SOLAR PHOTOVOLTAIC PANEL SCHEME</b></p> <p>To receive a report of the Director of Environment and Neighbourhoods providing the Area Committee with details of the solar photovoltaic (PV) panel initiative.</p> <p><b>(Council Function)</b></p>	125 - 132

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16			<p><b>OUTER WEST AREA COMMITTEE WELL-BEING BUDGET</b></p> <p>To receive a report of the Director of Environment and Neighbourhoods providing Members with an update on the current amount of capital and revenue funding available via the Area Committee Well-Being budget for wards in the Outer West area, and seeking approval for new projects commissioned by the Area Management Team.</p> <p><b>(Executive Function)</b></p>	133 - 152
17			<p><b>COMMUNITY SAFETY ISSUES, OUTER WEST LEEDS</b></p> <p>To receive a report of the Director of Environment and Neighbourhoods giving an update on Crime and Community Safety Issues in Outer West Leeds since the previous Area Committee on 25<sup>th</sup> March 2011.</p> <p><b>(Council Function)</b></p>	153 - 158
18			<p><b>JOB CENTRE PLUS PRESENTATION</b></p> <p>To receive a report of the Assistant Chief Executive (Planning, Policy and Improvement) introducing Simon Betts, Relationship Manager at Jobcentre Plus, who will attend the Outer West Area Committee to update Members on Jobcentre Plus provision.</p> <p><b>(Council Function)</b></p>	159 - 184
19			<p><b>AREA PROGRESS REPORT</b></p> <p>To receive a report of the Director of Environment and Neighbourhoods informing Members of progress against the Area Management work programme for Outer West Leeds and local contributions to Council priorities.</p> <p><b>(Executive Function)</b></p>	185 - 206

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20			<p><b>ENVIRONMENTAL SERVICES DELEGATION - UPDATE AND PROGRESS REPORT</b></p> <p>To receive a report of the Director of Environment and Neighbourhoods providing Members with an update on progress towards the establishment of a new locality based Environmental Service and its delegation to Area Committees.</p> <p><b>(Executive Function)</b></p>	207 - 218
21			<p><b>WEST NORTH WEST HOMES LEEDS INVOLVEMENT IN AREA COMMITTEES</b></p> <p>To receive a report of West North West Homes outlining the purpose of West North West Homes Leeds involvement in Area Committees, and exploring ways of making that involvement as meaningful and productive as possible.</p> <p><b>(Council Function)</b></p>	219 - 222
22			<p><b>TEENAGE PREGNANCY</b></p> <p>To receive a report of the Director of Children's Services providing updated information on performance and action taken towards the reduction of teenage conceptions.</p> <p><b>(Council Function)</b></p>	223 - 232
23			<p><b>FORWARD PLAN FOR SEPTEMBER 2011 MEETING</b></p> <p>Copy attached.</p>	233 - 234



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24			<p><b>DATES, TIMES AND VENUES OF FUTURE MEETINGS</b></p> <p>Friday 9<sup>th</sup> September 2011 at 1.00pm, Pudsey Leisure Centre  Friday 14<sup>th</sup> October 2011 at 1.00pm, Farnley Hall  Friday 16<sup>th</sup> December 2011 at 1.00pm, Safety Central  Friday 20<sup>th</sup> January 2011 at 1.00pm, Farsley Community Church  Friday 23<sup>rd</sup> March 2011 at 1.00pm, Swinnow Community Centre  Friday 18<sup>th</sup> May 2011 at 1.00pm, Venue tbc</p> <p><b>MAP OF TODAY'S VENUE</b></p> <p>St John's Parish Church, New Street, Farsley, LS28 5DJ</p>	